

Request for Quote Notice

Dated 08/09/2016

ACTION CODE:

Solicitation Notice/Procurement

DATE POSTED:

08/09/2016

CLASSIFICATION CODE:

M – Purchase Order

NAICS CODE: 337215 - Showcase, Partition, Shelving, and Locker Manufacturing

CONTRACTING OFFICE ADDRESS:

U.S. Embassy Bridgetown
Wilkey Business Park
Wilkey
St. Michael

SUBJECT:

Dexion Shelving

PRIMARY POINT OF CONTACT

Patrick Rumley
Contracting Officer
Phone: 246-227-4275
Fax: 246-227-4236
Rumleypv@state.gov

SECONDARY POINT OF CONTACT:

Tonya Veira
Purchasing Agent
Phone: 246-227-4352
Fax: 246-227-4236
Veirata@state.gov

PLACE OF PERFORMANCE:

Bridgetown

DESCRIPTION:

U. S. Embassy Bridgetown invites offerors to submit a quote for material and installation of Dexion Shelving.

- 4 Bay Double Rack Approx' 37'.3" L X 42" D X 80" H with @ beam levels including top.
- 4 Bay Single Rack Approx' 37'.3" L X 42" D X 80" H with @ beam levels including top.

Material:

Quantity	Description
15	42" x 96" frames.
48	beams – clear entry 9'0"
10	12" spacers
30	rawl bolts
48	42" x 42" wire decking

All responsible sources may submit an offer, which shall be considered, electronic submissions will be accepted. Submit quotes via email: Bridgetownprocurement@state.gov by 4:30 p.m. on Tuesday August 23, 2016.

The Government intends to award a Purchase Order from this solicitation to the lowest priced technically acceptable offeror who is a responsible contractor and registered in SAM (System for Award Management) <http://www.sam.gov>. The Government may award the Purchase Order based on the initial offer without discussion.

What is SAM?

The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from this page. User guides available below.

<https://www.fws.gov/international/pdf/sam-duns-registration-instructions.pdf>

You need a Data Universal Numbering System (DUNS) number to register your entity in SAM. DUNS numbers are unique for each physical location you want to register.

- * Go to <http://fedgov.dnb.com/webform>

NATO Commercial and Government Entity (NCAGE) Code

- * Go to <https://eportal.nspa.nato.int/AC135Public/scage/CageList.aspx>

Then register with SAM

- * Go to www.sam.gov
- * You will receive an email from D&B with your DUNS number, you can use this number to register in SAM

A few tips in SAM

- * On the business information page, you will create a Marketing Partner Identification Number (MPIR). Write your MPIN down. It is used as a password in other government systems.
- * If you do not pay U.S. taxes, do not enter a TIN or select a TIN type. Leave those fields blank.
- * Only use the NCAGE coder you go for your DUNS number. Remember, the name and address information must match on the DUNS and NCAGE records.
- * Make sure to select “Foreign Owned and Located” on the General Information page.
- * As a foreign entity, you do not need to provide EFT banking information on the Financial Information page. The remittance name and address are the only mandatory information for you on this page.
- * In the point of Contact” section, list the names of people in your organization who know about this registration in SAM and why you want to do business with the U.S. Federal government. These are called “Points of Contact” or POCs.